



Commercial Premises Rental Application

SUBJECT

Reference No.:

Former tenant:

Surface area in m²:

Floor:

Address:

Postcode – Town/City:

Rent CHF/month:

Charges CHF/month:

Annex CHF:

As from:

APPLICANT

a) Individual

Surname:

First name:

Current address:

Postcode – Town/City:

Since:

Private phone:

Work phone:

Mobile number:

E-mail address:

Date of birth:

Nationality:

Permis de séjour:

Marital status: Single ☐ Separated ☐ Married ☐ Divorced ☐ Widowed ☐ Registered partnership ☐

Employer:

Gross annual salary/income: CHF

b) Legal entity

Company name:

Type of activity:

Number of employees:

Current address:

Postcode – Town/City:

Registered office address:

Postcode – Town/City:

Date of registration in the Commercial Register:

Names of directors:

Private phone:

Work phone:

E-mail address:

References:

Additional remarks:



This offer (Art. 3 of the Swiss Code of Obligations) is valid for 10 days from the date of signature of this application.

If the application is accepted by the property owner within the aforementioned period, the undersigned undertakes to sign the final lease agreement in accordance with the conditions set out below.

Should the applicant wish to withdraw the application after the lease has been prepared, he/she agrees to pay the management company a fee of at least **CHF 500.– including VAT**.

The above administrative fees are acknowledged as a debt in accordance with Art. 82 of the Swiss Federal Act on Debt Enforcement and Bankruptcy (LP).

Place and date:

Signature of applicant: Signature of co-applicant:

By signing, we confirm the accuracy of the information provided.

The application will only be processed once the complete file has been submitted.

DOCUMENTS REQUIRED FOR THE RENTAL OF COMMERCIAL PREMISES

Documents that must be submitted in order for the application to be considered:

Individual

- A clear copy of an identity card or passport
- A copy of the residence permit or proof of application in progress (for foreign nationals)
- A salary certificate or copies of the last three payslips or a copy of the employment contract if on probation.
For self-employed applicants: a copy of the latest tax assessment and a copy of the commercial register entry
- An extract from the debt enforcement office (less than 3 months old) for all applicants

Legal entity

- An extract from the debt enforcement office (less than 3 months old) for all applicants
- A copy of the balance sheet and income statement for the last three years
- An extract from the commercial register

Locations générales

Route de Chêne 36
Case postale 6255
1211 Genève 6
T. +41 (0)58 810 30 00

Place de la Navigation 14
Case postale 1256
1007 Lausanne
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