



Residential Rental Application

SUBJECT

Reference No.: Number of rooms/unit:
Surface area in m²: Floor:
Address: Postcode – Town/City:
Rent CHF/month: Charges CHF/month:
Parking space CHF/month: Garage CHF/month:
Former tenant: Available from:
Viewed on: Viewed with:

APPLICANT

a) Main Applicant

Surname: First name:
Current address:
Postcode – Town/City: Since:
Private phone: Work phone:
Mobile number: E-mail address:
Date of birth: Nationality:
Residence permit: Date of arrival in Switzerland:
Marital status: Single ☐ Separated ☐ Married ☐ Divorced ☐ Widowed ☐ Registered partnership ☐
Occupation: Employer:
Gross annual salary/income Since:
Bank details:
Number of persons who will occupy the apartment: Of which children:
Ages of children: Will the apartment be a family residence: ☐ yes ☐ no
Do you have any pets: ☐ yes ☐ no If yes, which (breed):
Do you wish to rent a parking space: ☐ yes ☐ no If yes, licence plate number:
Current property manager/since:
References:
Additional remarks (lease term):
Maximum monthly budget:

b) Co-Applicant

Surname: First name:
Current address:
Postcode – Town/City: Since:
Private phone: Work phone:
Mobile number: E-mail address:
Date of birth: Nationality:
Residence permit: Date of arrival in Switzerland:
Marital status: Single ☐ Separated ☐ Married ☐ Divorced ☐ Widowed ☐ Registered partnership ☐
Occupation: Employer:
Gross annual salary/income Since:
Bank details:
Current property manager/since:
References:
Additional remarks (lease term):
Maximum monthly budget:



This offer (Art. 3 of the Swiss Code of Obligations) is valid for 10 days from the date of signature of this application.

If the application is accepted by the property owner within the aforementioned period, the undersigned undertakes to sign the final lease agreement in accordance with the conditions set out below.

Should the applicant wish to withdraw the application after the lease has been prepared, he/she agrees to pay the management company a fee of at least **CHF 500.- including VAT**.

The above-mentioned administrative fees are acknowledged as a debt in accordance with Art. 82 of the Swiss Federal Act on Debt Enforcement and Bankruptcy (LP).

Place and date:

Signature of applicant: Signature of co-applicant:

By signing, we confirm that we have visited the property covered by this application and that the information provided is accurate. The application will only be processed once the complete file has been submitted. Unless otherwise specified, the lease term is one year, renewable, and a security deposit equivalent to three months' net rent will be required.

DOCUMENTS TO BE SUBMITTED FOR THE RENTAL OF AN APARTMENT/VILLA

The following documents must be submitted for the application to be considered:

- **A clear copy of an identity card or passport**
- **A copy of the residence permit or proof of application in progress (for foreign nationals)**
- **A salary certificate or copies of the last three payslips or a copy of the employment contract if on probation.**
For self-employed applicants: a copy of the latest tax assessment and a copy of the commercial register entry
- **An extract from the debt enforcement office (less than 3 months old) for all applicants**
- **If parents wish to act as guarantors, this guarantee must be formalised by means of a notarised deed**

Locations générales

Route de Chêne 36
Case postale 6255
1211 Genève 6
T. +41 (0)58 810 30 00

Place de la Navigation 14
Case postale 1256
1007 Lausanne
T. +41 (0)58 810 810 35 00

Rue de la Morâche 9
1260 Nyon
T. +41 (0)58 810 810 36 00

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